

Volunteer Role Description

Onsite Charity Shop Assistant

Aim of volunteering role:

To help run our onsite charity shop.

Tasks:

1. To wear issued tabard indicating volunteer
2. Talking to visitors and welcoming them into the shop
3. To assist visitors with their purchases
4. Helping customers and answering queries
5. To keep the shop clean and in order
6. Helping to sort and laying out any new donations
7. To follow all instruction given on health & safety, including PPE

Time:

Flexible time commitment, pre-arranged with the Volunteer Co-ordinator.

Place of work:

Tyler's Way, Watford-by-Pass, Watford, Herts WD25 8WT

Volunteer Co-ordinator: Dan Beasley

Transport needed:

Due to the location of the centre, volunteers require own transport. There are no public transport links to the centre.

Skills required:

1. Interest in and commitment to the work of the trust
2. A calm personality, flexibility and the ability to follow instruction
3. The minimum age for this role is 16

Benefits offered:

1. Tea, coffee provided for break times
2. Full insurance cover
3. Reference available after 3 months volunteering

References:

One work and one personal reference required.